

DIRECTIONS FOR ON-LINE PREMIUM PAYMENT

<https://www.hsinsurance.com>.

1. Go to web site
2. Top right of page click on “e-pay”
3. Click on “To Make a One Time Payment”, Then click on “New client”
4. Complete this page and click “add to cart”. For contract/quote number, type in the quote number on your application
5. No action on next page, click “check out”
6. Next page, choose “one-time payment”, then check out.
7. Next page, supply billing info
8. Supply check info
9. Confirm and print confirmation